

GAS OPERATIONS

COMPRESSOR STATION HELPER

(Start, After 6 months, After 12 months, After 24 months, After 36 months)

Nature and Scope of the Position:

Performs duties of increasing skill related to the gas operations functions in compressor stations. May be given individual assignments or work as part of a crew. Works under the direction of higher classifications and/or the supervision of a supervisor.

Typical Duties:

1. Learns to, assists and performs various physical assignments such as removes liquid from drips and operates all equipment associated with this work including water pumps. Learns to remove liquid from lines, separators, and cleaners; and assists in eliminating line blockages and repairs leaks.
2. Learns to and performs all work required to change charts and obtain readings.
3. Learns to and performs survey work such as, leak detection, and is able to operate or assist in operating all equipment associated with these surveys.
4. Learns to and assists in the operation of compressor stations including measuring and regulating equipment. Controls' pressure and monitors gas flows. Performs general maintenance of the station grounds and structures such as cleaning, painting, mowing, and snow removal, etc.
5. Learns to and performs routine non-technical maintenance at compressor stations such as greasing bearings, draining fluid, taking oil and coolant samples, checking and maintaining operating fluid and coolant levels, checking for gas, oil and water leaks, as well as taking an inventory of oil and other supplies, etc.
6. Maintains tools and work equipment used in assigned job duties.
7. Learns to and operates assigned vehicles and work equipment and maintains them in a neat and orderly manner. Hauls materials from the warehouse to the job site and between job sites as needed.
8. Prepares necessary paperwork and or computer-generated forms associated with work performed within the classification.
9. Assist higher classification personnel in the performance of their duties and performs any other duties as assigned within the helper classification.

10. A Helper must work with higher classification personnel or under direct supervision, except when performing non-skilled duties such as mowing, painting, etc.

Qualifications:

1. Must be willing to work shifts and overtime and have a good work and attendance record.
2. Must have a valid vehicle operator's license.
3. Employees in the Compressor Station Helper classification may be promoted to the Compressor Operator "C" classification after twelve (12) months or sooner, but no earlier than 90 days in the Compressor Station Helper Classification. Promotions will be based on qualifications having demonstrated the ability to perform all the functions of the Compressor Station Helper classification and recommended by local management.

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